

Entity Number _____ Contact Person _____	Applicant's Form Identifier _____ Phone Number _____
---	---

### Block 3: Impact of Services Ordered in THIS Application

**8** Please provide your best estimate of the number of people who will be served by all of the services ordered in THIS Form 471. Schools/school districts complete 8a. Libraries complete 8b. Consortia complete 8a and/or 8b.

**a** Number of students to be served  **b** Number of library patrons to be served

**9** The following questions seek summary outcome information based on the services ordered in this Form 471 application. Please complete only those rows that are relevant to THIS application.

IF THIS APPLICATION INCLUDES...	BEFORE ORDER	AFTER ORDER
<b>a</b> <i>(Schools/districts/consortia only)</i> Telephone service: How many classrooms had phone service before and after your order?		
<b>b</b> High-bandwidth voice/data/video service: How many buildings served before and after your order?		
<b>c</b> High-bandwidth voice/data/video service: Highest speed to a building before and after your order?		
<b>d</b> Dial-up Internet connections: How many before and after your order?		
<b>e</b> Dial-up Internet connections: Highest speed before and after your order?		
<b>f</b> Direct connections to the Internet: How many before and after your order?		
<b>g</b> Direct connections to the Internet: Highest speed before and after your order?		
<b>h</b> Internet access (for schools): How many rooms have Internet access before and after your order?		
<b>i</b> Internet access (for libraries): How many buildings have Internet access before and after your order?		
<b>j</b> Internet access: How many computers (or other devices) with Internet access before and after your order?		
<b>k</b> Other technology outcomes: (please specify):		

### Block 4: Discount Calculation Worksheets (pages 3a, 3b, and 3c)

The following 3 pages (3a, 3b, and 3c) are Block 4 worksheets for use in calculating your discount for services. You will complete one or more depending on the type of application you are filing. Each worksheet has instructions.

- If you are filing as a school or a school district, use Worksheet A (page 3a).
- If you are filing as a library (i.e. outlet/branch, system), use Worksheet B (page 3b).
- If you are filing as a consortium, use Worksheet C (page 3c), and include as many Worksheets A and B as you need for back-up documentation.

Entity Number 132971

Applicant's Form Identifier CESA2 2002 1A

Contact Person Candace Vanderlip

Phone Number (608) 758-6232

**Block 6: Certifications and Signature**

- 24 The applicant is eligible for support because it includes: (Check one or both.)
- a ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
  - b ☐ libraries or library consortia eligible for assistance from a state library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The schools and libraries I represent have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the individual schools, libraries, and library consortia listed in Block 4 are covered by:
- a ☐ an individual technology plan for using the services requested in this application; and/or
  - b ☒ higher-level technology plan(s) for using the services requested in this application; or
  - c ☐ no technology plan needed; applying for basic local and long distance telephone service only
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
- a ☒ technology plan(s) has/have been approved.
  - b ☐ technology plan(s) will be approved by a state or other authorized body.
  - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application and will retain for five years any and all worksheets and other records that I rely upon to fill out this application.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature *Bill Barrow*

35 Date 1/12/01

36 Printed name of authorized person Bill Barrow

37 Title or position of authorized person Interim Agency Administrator

38 Telephone number of authorized person: ( 608 ) 758-6232 . ext. 302

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Entity Number	132971	Applicant's Form Identifier	CESA2 2002 1A
Contact Person	Candace Vanderlip	Phone Number	(608) 758-6232

**NOTICE TO INDIVIDUALS:** Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator, 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order service eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the Federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 471  
P.O. Box 7026  
Lawrence, Kansas 66044-7026**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD-Form 471  
c/o Ms. Smith  
3833 Greenway Drive  
Lawrence Kansas 66046  
(888) 203-8100**

# ATTACHMENT # PHONE SERVICE - #1 & INTERNET SERVICE - #1

<u>Service Provider</u>	<u>SPIN#</u>	<u>Billing Account Number</u>	<u>Contracting Party</u>	
Ameritech -----	143001856	920 674 5577 141 7	CESA #2	1
Ameritech -----	143001856	920 261 8716 925 5	CESA #2	2
Ameritech -----	143001856	608 250 5210 131 6	CESA #2	3
Ameritech -----	143001856	608 756 3147 420 2	CESA #2	4
Ameritech ----- Both	143001856	608 755 0743 228 5	CESA #2	5
Ameritech -----	143001856	920 674 0666 659 1	CESA #2	6
Ameritech -----	143001856	920 563 8306 623 1	CESA #2	7
Ameritech -----	143001856	608 741 6687 297 5	CESA #2	8
AT & T ----- Long	143001192	053 172 6237 001	CESA #2	9
AT & T ----- -- Distance	143001192	053 208 7817 001	CESA #2	10
CenturyTel -----	143001819	157 868 0005	CESA #2	11
CenturyTel ----- Both	143001819	608 868 4717	CESA #2	12
CenturyTel -----	143001819	262 593 5979	CESA #2	13
Mc Leod USA -----Long Dist	143000074	3681861	CESA #2	14
Powercom -----	143001117	16483	CESA #2	15
Powercom -----	143001117	16485	CESA #2	16
Powercom -----	143001117	16486	CESA #2	17
Powercom ----- Long	143001117	16487	CESA #2	18
Powercom ----- --Distance	143001117	16488	CESA #2	19
Powercom -----	143001117	16489	CESA #2	20
Powercom -----	143001117	16490	CESA #2	21
Powercom -----	143001117	16491	CESA #2	22
Powercom -----	143001117	17526	CESA #2	23
U S Cellular ----- Cellular	143003952	360004725	CESA #2	24
Verizon -----	143004791	166708279500280900	CESA #2	25
Verizon -----	143004791	166840270217696800	CESA #2	26
Verizon ----- Both	143004791	166820271422166104	CESA #2	27
Verizon -----	143004791	166820279514098508	CESA #2	28
Verizon -----	143004791	166775273924112703	CESA #2	29
Chorus Comm Group LTD -----	143003952	0002813890	CESA #2	30
Chorus Comm Group LTD -----	143003952	0003206467	CESA #2	31
Internet				

**Attachment # WM-1-g CESA 2 - WiscNet**

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**Description of Internet Access Service(s) SLD Program Year 2001-2002**

<b>Contract Number</b>	CESA02-0102-g
<b>Service Provider</b>	WiscNet
<b>SPIN</b>	143004351
<b>Contracting Party</b>	CESA 2

**Services**

<b>Service</b>	<b>Start Date</b>	<b>One-Time Cost</b>	<b>Monthly Cost</b>	<b>Annual Cost</b>
WiscNet BackDoor Service	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Circuit Charge	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Email Service	07/01/2001	\$0.00	\$20.50	\$246.00
WiscNet Internet Service	07/01/2001	\$0.00	\$514.33	\$6,172.00
WiscNet IP Address Block Charge	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet ListServ Service	07/01/2001	\$0.00	\$8.33	\$100.00
WiscNet Startup Charge	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Upgrade Charge	07/01/2001	\$0.00	\$0.00	\$0.00
<b>Totals</b>		<b>\$0.00</b>	<b>\$543.17</b>	<b>\$6,518.00</b>

**Comments**

October-November 2000 Adjusted Prime-Time Maximum Internet Service Flow-Rate (bits per second): 99752  
April 2002 Estimated Prime-Time Maximum Internet Service Flow-Rate (bits per second): 249380

**Attachment # WM-1-g WestoshaSpecialEd - WiscNet****Description of Internet Access Service(s) SLD Program Year 2001-2002**

<b>Contract Number</b>	WestoshaSpecialEd-0102-g
<b>Service Provider</b>	WiscNet
<b>SPIN</b>	143004351
<b>Contracting Party</b>	WestoshaSpecialEd

**Services**

<b>Service</b>	<b>Start Date</b>	<b>One-Time Cost</b>	<b>Monthly Cost</b>	<b>Annual Cost</b>
WiscNet BackDoor Service	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Circuit Charge	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Email Service	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Internet Service	07/01/2001	\$0.00	\$406.25	\$4,875.00
WiscNet IP Address Block Charge	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet ListServ Service	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Startup Charge	07/01/2001	\$0.00	\$0.00	\$0.00
WiscNet Upgrade Charge	07/01/2001	\$0.00	\$0.00	\$0.00
<b>Totals</b>		<b>\$0.00</b>	<b>\$406.25</b>	<b>\$4,875.00</b>

**Comments**

October-November 2000 Adjusted Prime-Time Maximum Internet Service Flow-Rate (bits per second): 5473  
 April 2002 Estimated Prime-Time Maximum Internet Service Flow-Rate (bits per second): 13683

Tuesday, December 12, 2000

**RECEIVED**

## Schools and Libraries Universal Service Services Ordered and Certification Form 471

JUL 24 2001

Estimated Average Burden Hours Per Response: 4 hours

**FCC MAIL ROOM**

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (See [www.sl.universalservice.org](http://www.sl.universalservice.org) for filing this form online)

Applicant's Form Identifier: \_\_\_\_\_

(Create your own code to identify THIS Form 471)

Form 471 Application #: \_\_\_\_\_

(To be filled in by Fund Administrator)

### Block 1: Billed Entity Information

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

1 Name of Billed Entity (30 characters max.) \_\_\_\_\_

2 Funding Year: July 1, \_\_\_\_\_ through June 30, \_\_\_\_\_

3 Entity Number (up to 10 digits) \_\_\_\_\_

4a Street Address, P.O. Box,  
or Route Number \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_ - \_\_\_\_\_

b Telephone Number (10 digits + ext.) (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext. \_\_\_\_\_

c Fax Number (10 digits) (\_\_\_\_) \_\_\_\_ - \_\_\_\_

d E-mail Address (50 characters max.) \_\_\_\_\_

- 5 Type of Application
- |  |   |
|--|---|
| <input type="checkbox"/> School          | (public or non-public school)   |
| <input type="checkbox"/> School District | (LEA; public or non-public (e.g., diocesan) local district representing multiple schools)                       |
| <input type="checkbox"/> Library         | (library (i.e. outlet/branch, system))  |
| <input type="checkbox"/> Consortium      | <input type="checkbox"/> Check here if any members of this consortium are ineligible non-governmental entities. |

6a Contact Person's Name \_\_\_\_\_

First, fill in **every** item of the Contact Person's information below **that is different from Item 4, above**.Then check the box next to the preferred mode of contact. (At least one box **MUST** be checked.)b ☐ Street Address, P.O.

Box, or Route Number \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_ - \_\_\_\_\_

c ☐ Telephone Number (10 digits + ext.) (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext. \_\_\_\_\_d ☐ Fax Number (10 digits) (\_\_\_\_) \_\_\_\_ - \_\_\_\_e ☐ E-mail Address (50 characters max.) \_\_\_\_\_

f Holiday/vacation/summer contact information: \_\_\_\_\_

### Block 2: Minor Modification to Existing Contract?

- 7 ☐ Check if this Form 471 represents a minor modification, such as a modification of services, to a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below, attach a Description of Services highlighting the modified service, and sign Block 6.

Form 471 Application #: \_\_\_\_\_

Funding Request Number: \_\_\_\_\_

Minor modification requests can be filed **MANUALLY** only. Please see [www.sl.universalservice.org](http://www.sl.universalservice.org) for filing instructions.

Entity Number \_\_\_\_\_ Applicant's Form Identifier \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

## Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
- a ☐ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
  - b ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
- a ☐ an individual technology plan for using the services requested in this application; and/or
  - b ☐ higher-level technology plan(s) for using the services requested in this application; or
  - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
- a ☐ technology plan(s) has/have been approved; and/or
  - b ☐ technology plan(s) will be approved by a state or other authorized body; or
  - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person

35 Date

36 Printed name of authorized person

37 Title or position of authorized person

38 Telephone number of authorized person: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_, ext. \_\_\_\_\_

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.





Universal Service Administrative Company  
Schools & Libraries Division

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Fund Year 4 FORM 471-REJECTION LETTER

March 22, 2001

CANDACE VANDERLIP  
COOP ED SERVICE AGENCY 02  
448 E. HIGH STREET  
MILTON, WI 53563-1502

RECEIVED  
JUL 24 2001  
FCC MAIL ROOM

Re: Applicant's Form Identifier: CESA2 2002 1A  
Form 471 Application Number: 265173

Dear Applicant:

This letter is your notification that the entire FCC Form 471, *Services Ordered and Certification Form*, you submitted did not meet Minimum Processing Standards and cannot be processed. *Your Form 471 is enclosed with this letter, which means that the Schools and Libraries Division (SLD) could not process any portion of it.* Below is an explanation of the specific reason(s) your Form 471 did not meet the Minimum Processing Standards:

- The Form 471 submitted is not the correct OMB-approved FCC Form 471 dated October 2000 in the lower right-hand corner of the form..

If you disagree with this decision and you wish to appeal to the SLD, your appeal must be made in writing and received by us within 30 days of issuance of this letter. In your letter of appeal, please include: correct contact information for the appellant, information on the decision you are appealing, the specific Funding Request in question, a copy of this letter and an original authorized signature. Appeals sent by fax, e-mail or phone call cannot be processed. Please mail your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125-Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. You may also call our Client Service Bureau at 888-203-8100. While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC), by sending your notice of appeal to: FCC, Office of the Secretary, 445 12th Street, SW; 12<sup>th</sup> Street Lobby, SW; Washington, D.C. 20554. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. If you choose to file an appeal with the FCC, your appeal must be received no later than 30 days from the date on this letter.

Schools and Libraries Division  
Universal Service Administrative Company

Enclosure:

(1) Form 471



# Cooperative Educational Service Agency #2

448 East High Street, Milton, Wisconsin 53563 Telephone: 608-758-6232 FAX: 608-868-4864

Bill Barrow, Interim Agency Administrator

Serving Schools in Dane, Green, Jefferson, Kenosha, Racine, Rock and Walworth Counties

April 19, 2001

Letter of Appeal  
Schools and Libraries Division  
Box 125 - Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981

**RECEIVED**

JUL 24 2001

RE: Applicant's Form Identifier: CESA2 2002 1A  
Form 471 Application Number: 265173  
Fund Year 4 FORM 471 - Rejection Letter  
CC Docket Nos. 96-95 and 97-21

**FCC MAIL ROOM**

This letter is an appeal for reconsideration of a Fund Year 4 FORM 471 - Rejection Letter, dated March 22, 2001. The Form 471 was rejected because it was stated that the entire FCC Form 471 was not on the approved FCC Form 471 dated October 2000 in the lower right-hand corner of the form.

Cooperative Educational Service Agency #2 (CESA #2) is appealing this decision due to the fact that only three pages: page 1, 2, and 5 were submitted using the FCC Form 471 dated September 1999 in the lower right-hand corner of the form when filing FCC Form 471. The remaining 83 pages of Page 3A and 33 pages of Page 4 of our application were done on FCC Form 471 dated October 2000.

CESA #2 used the "e-rate Advisor 2001" software from Funding For Learning, LLC for page 1, 2, and 5 to create FCC Form 471. This software uses FCC Form 471, dated September 1999 in the lower right-hand corner of the form. It is very important to note that there are no substantive differences on page 1, 2, and 5 between the September 1999 form and the October 2000 pages.

Please contact: CESA #2, Sharon Webb, 448 E. High Street, Milton, WI 53563; (608) 758-6232; FAX (608) 868-6891; [swebb@cesa2.k12.wi.us](mailto:swebb@cesa2.k12.wi.us) to discuss this appeal.

Sincerely,

Sharon Webb  
CESA #2

Vocational Opportunities  
& Assistance  
2100 E. Milwaukee St., Suite 2  
"In The Fairview Mall"  
Janesville, WI 53545  
608-741-6687  
FAX: 608-741-7037

Therapeutic Learning Center  
2020 E. Milwaukee St.  
Suite 6  
Janesville, WI 53545  
608-756-3147  
FAX: 608-756-1288

Jefferson Co. Head Start  
N3995 Annex Road  
Jefferson, WI 53549  
920-674-5577  
FAX: 920-674-6865

SWECS  
3319 W. Beltline  
Madison, WI 53713  
608-264-9609  
FAX: 608-264-9622

Westosha Special  
Education Alliance  
8828 Antioch Rd.  
P.O. Box 364  
Salem, WI 53168  
262-843-2343  
FAX: 262-843-2878



printed on recycled paper



**Universal Service Administrative Company**  
Schools & Libraries Division

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**Administrator's Decision on Appeal - Funding Year 2001-2002**

June 26, 2001

Sharon Webb  
Cooperative Education Service Agency #2  
448 East High Street  
Milton, WI 53563

**RECEIVED**

**JUL 24 2001**

**FCC MAIL ROOM**

Re: Billed Entity Number: 132971  
471 Application Number: 265173  
Funding Request Number(s): Application Failing Minimum Processing Standards  
Your Correspondence Data: April 19<sup>th</sup>, 2001

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's Year Four Funding Commitment Decision for the Application Number indicated above. This letter explains the basis of SLD's decision. The date of this letter begins the 30-day time period for appealing this decision to the Federal Communications Commission ("FCC"). If your letter of appeal included more than one Application Number, please note that for each application for which an appeal is submitted, a separate letter is sent.

Funding Request Number: Application Failing Minimum Processing Standards  
Decision on Appeal: **Denied in full**  
Explanation:

- Your appeal claims that the wrong Form was used for certain parts of your Form 471 because of software that had been provided to you by a consultant. You also feel that the changes to the Form 471 are not substantive. You would like the SLD to reconsider their decision to deny funding for this application.
- Program rules require that a Funding Year Four Form 471 be submitted on an OMB Approved Form with the date of October 2000 in the lower right hand corner. The Form 471 you submitted did not contain this date, and was therefore not the correct Form to use. Accordingly, the application was returned to you for failing to meet the program's minimum processing standards. It should be noted that it is your responsibility to ensure that your Form 471 is in compliance with program rules. The

SLD is unable to waive the program's minimum processing standards. Consequently, your application will not be considered for funding, and your appeal is denied in full.

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission, Office of the Secretary, 445 12<sup>th</sup> Street, SW, Room TW-A325, Washington, DC 20554. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. Before preparing and submitting your appeal, please be sure to review the FCC rules concerning the filing of an appeal of an Administrator's Decision, which are posted on the website at <[www.universalservice.org](http://www.universalservice.org)>. **You must file your appeal with the FCC no later than 30 days from the date on this letter for your appeal to be filed in a timely fashion.**

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division  
Universal Service Administrative Company